AGENDA OF THE VIRTUAL MEETING E-COM+45. MONDAY, THE 8TH FEBRUARY 2010.

As we decided in our meeting in Málaga last October, our next meeting will be virtually and we will use for that the **Web-conferencing tool** (Adobe Connect Pro) in Campus Virtual (called **Seminario Virtual**). This meeting will be on **Monday, February, the 8th 2010**. It will be at **15:00** (Spain, France and Italy). An hour later (**16:00**) in Bulgaria, Estonia and Hungary. I send you attached a document explaining how to proof your computer and connection in order not to have problems in February, the 8th. To make some verifications before Monday, as I tell you in this document, would be also necessary.

The **agenda** of this meeting will have the following topics:

o Current status of the process of our students´ survey. Fulfilled questionnaires in our virtual space.
o Analysis of questionnaires. Methodology and responsabilities. We are going to open today a **forum** (Analysing the questionnaires of our students Forum) in our virtual space, where we can debate from now on about this topic.
o Practical questions for the meeting in Paris.
o Advances in the reports about "The different ways to cop with seniors unemployment in our own country" (so that we can have view on different sites of Europe). It is possible to show by Seminario Virtual an image (.jpg) or presentation (.ppt) if you need it. If you want, you can send the file to me before Monday 15:00 (see **Nota Bene 1**)
o Current status of the website.
o Ideas about the following visit: Italy. Possible dates, place and activities to carry out (see **Nota Bene 2**)

Nota Bene 1: As you know, in our meeting in Málaga the French team proposed to orientate the stay in Pris (April 2010) to the topic: **"E-working: new fields for seniors"**. In this stay we will also visit to the conference that will take place in Paris these days (www.salon-emploiseniors.com). For this reason, they proposed that each institution should write for the meeting in Paris a report about **"the different ways to cop with seniors unemployment in each institution country"** in order to compare statistics about national laws about that. Recommendations in this line, e.g. Mentoring systems, etc. are also welcome. They also recommend to include in the report:

▪ Some statistics about the local situation
▪ The solutions/means suggested or the laws imposed by the government
▪ The point of view of seniors

- The good practices
- New behaviours/means/activities induced by the use of ICT for: working, earning one´s life, learning and e-learning, job watch, social networking.

In the virtual meeting on Monday, February the 8th, we can show an outline or draft of our report. We will hand in the final report in our meeting in Paris.

Nota Bene 2: Another important topic we were talking about in Málaga was the **implication of our students/trainees in the project**, as their active collaboration is necessary. The Spanish team proposed to edit a **magazine** with collaborations and papers written by our own students. These papers can be about topics related to this partnership and they can be written by a few of students from different countries, although poetry or other more artistic contributions are also welcome. Different aspects are proposed in relationship this point:

- The main difficulty of working with students is that many of them cannot speak English. For this reason, we (the teachers/staff) should be in the meeting of students to help them with the translations.
- We can work with them with some specific topics. The Bulgarian team proposed for example the topic "ICT and Tourism". Monique proposed a topic more oriented to objectives of E-working.
- We can work with them before the meeting in order to get some conclusions to be showed and debated in the meeting. It is necessary to work with them to prepare the conclusions.
- In the meeting of Paris we will concentrate to share the reports already mentioned. For this reason, we won´t organize any special meeting with students. For the next visit (**Italy, May, June, July? 2010**) we will prepare special events so that our **students / trainees can work together** there. We will talk about that in the next meeting.

To summarize up, the main topics of our agenda will be:
- We will check the current status of the **questionnaires** in the different countries and also debate about their analysis.
- The French team will inform about **our visit to Paris** in April 2010.
- Each partner will show an outline or draft of a report about **"The different ways to cop with seniors unemployment in our own country"**. The **final version** should be ready for the visit to Paris in **April 2010**.
- Current status of the website. We will check the information given for it by each partner (logo, contact data, translation into native languages…).
- Debate and general orientations about the **Third Visit to Italy** (Rome or Florence?) in **May, June, July? 2010**.