## Agenda Meeting: Project E-Com+45 Management. October 30 th 2009. 9:30 – 13:45

## 9:30 - 11:30

- ✓ Objectives of the association. Short explanation and debate.
- ✓ Distribution of tasks. Short explanation and debate.
- ✓ Phases. Short explanation and debate.
- $\checkmark$  Cooperation and Communication. Short explanation and debate.
  - o Visits.
    - Next visit: Paris. Which date? Which agenda?
    - The following one: Rome. Which date?
- ✓ Impact and European added value. Short explanation and debate.
- ✓ Evaluation. Short explanation and debate.

## 11:30 – 12:00 Coffee Break

## 12:00 - 13:45

- ✓ Active involvement and integration into learning (Involvement of student/trainees). Short explanation and debate.
- ✓ Dissemination and use of results. Short explanation and debate.
- ✓ Proposed activity data (results). See Table and debate..
- ✓ Methodology (questionnaires)
  - Target population: all the ages intervals everywhere vs. specialization depending on the institution.(e.g. Aula de Mayores UMA with people over 55 years old).
  - If specialization, the results will be significant? How to make them significant? To make a table about age intervals in each institution.
  - How to make a questionnaire?: Forum. Deadline?
- ✓ Website:
  - Checking data
  - More contents
  - Logo

**N.B.:** On Thursday, the  $29^{\text{th}}$  it will be the Introduction of the Partners from 15:30 to 16:00. Each partner will introduce herself / himself. A very short presentation of her/his institution would be welcome (for example, a single slide with a few data about objectives, number of students/trainees, max. around 5 minutes).